

How to for Patient Portal

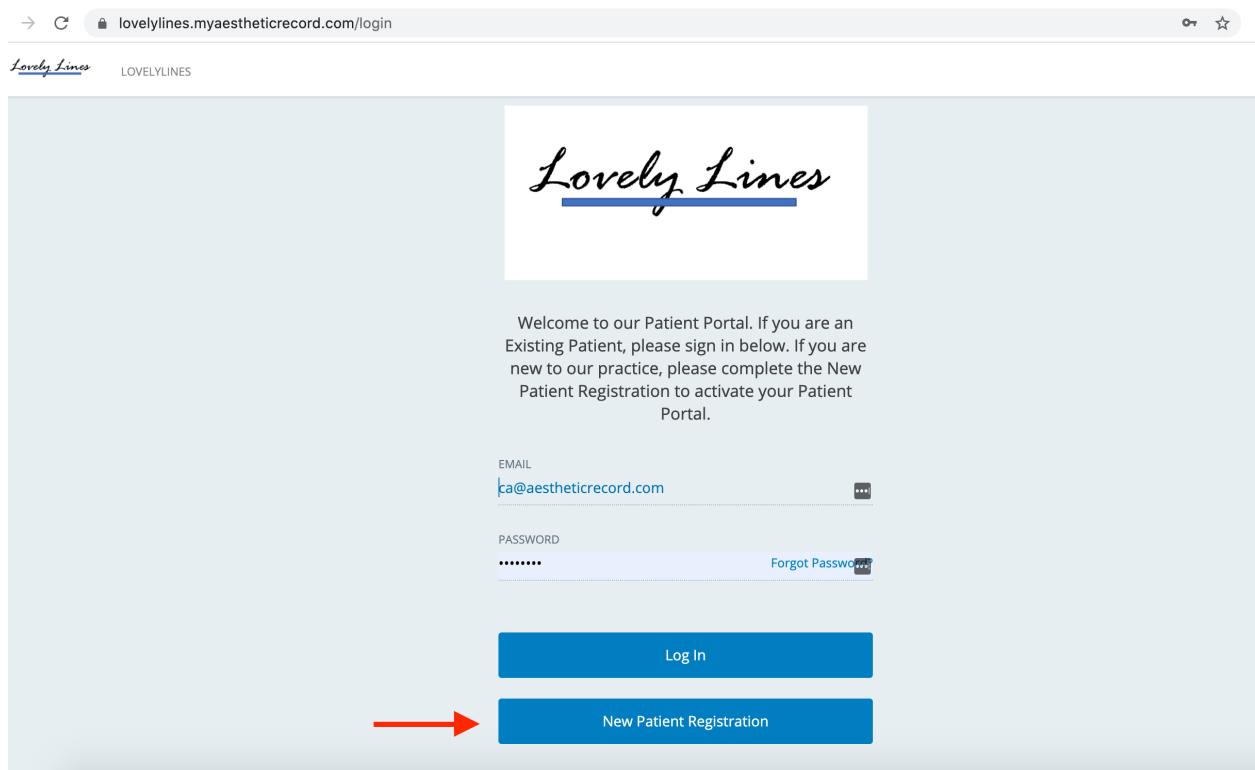
1. Register for the Patient Portal

If you are a new patient, you'll automatically be invited to the patient portal.

You have two options:

- You can go to your practices patient portal URL and hit "register for the patient portal"
- You can hit "confirm my account" in the welcome email that went to the email your practice has on file for you.

Once you are at the URL for the patient portal, this is what you will see:








The screenshot shows a web browser window with the URL lovelylines.myaestheticrecord.com/login. The page features the "Lovely Lines" logo in a cursive font with a blue underline. Below the logo, a welcome message reads: "Welcome to our Patient Portal. If you are an Existing Patient, please sign in below. If you are new to our practice, please complete the New Patient Registration to activate your Patient Portal." There are two input fields: "EMAIL" with the value "ka@aestheticrecord.com" and "PASSWORD" with masked characters. A "Forgot Password" link is next to the password field. Two blue buttons are at the bottom: "Log In" and "New Patient Registration". A red arrow points to the "New Patient Registration" button.

From this point, you can enter existing details OR register. Please note: you MUST use the same email address that is on file in order to tie it to your profile.

Next, if you are registering for the first time, you need to enter in your details.

New Patient Registration

<p>FIRST NAME Enter your first name * </p> <hr/> <p>LAST NAME Enter your last name *</p> <hr/> <p>MOBILE NUMBER  Enter Mobile Number * Send OTP</p> <hr/> <p>OTP Enter OTP Verify Resend OTP</p> <hr/> <p>EMAIL Enter your email *</p> <hr/> <p>You will need access to this email to complete your registration.</p>	<p>PASSWORD Enter your password * </p> <hr/> <p>CONFIRM PASSWORD Enter your password * </p> <hr/> <p>Password should be minimum 8 characters At least one capital letter At least one Special character</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"><p><input type="checkbox"/> I'm not a robot </p><p style="text-align: right; font-size: 8px;">reCAPTCHA Privacy · Terms</p></div>
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[Register](#)

[Already have an account? Sign In!](#)

Once you hit register, you need to go to your email address and verify.

✓ External images are now more secure, and shown by default. [Change in Settings](#)

Lovely Lines

You're almost there! Just confirm your email address.

Thank you for signing up for our Patient Portal. Please click below to verify your registration.

[Activate Your Account](#)

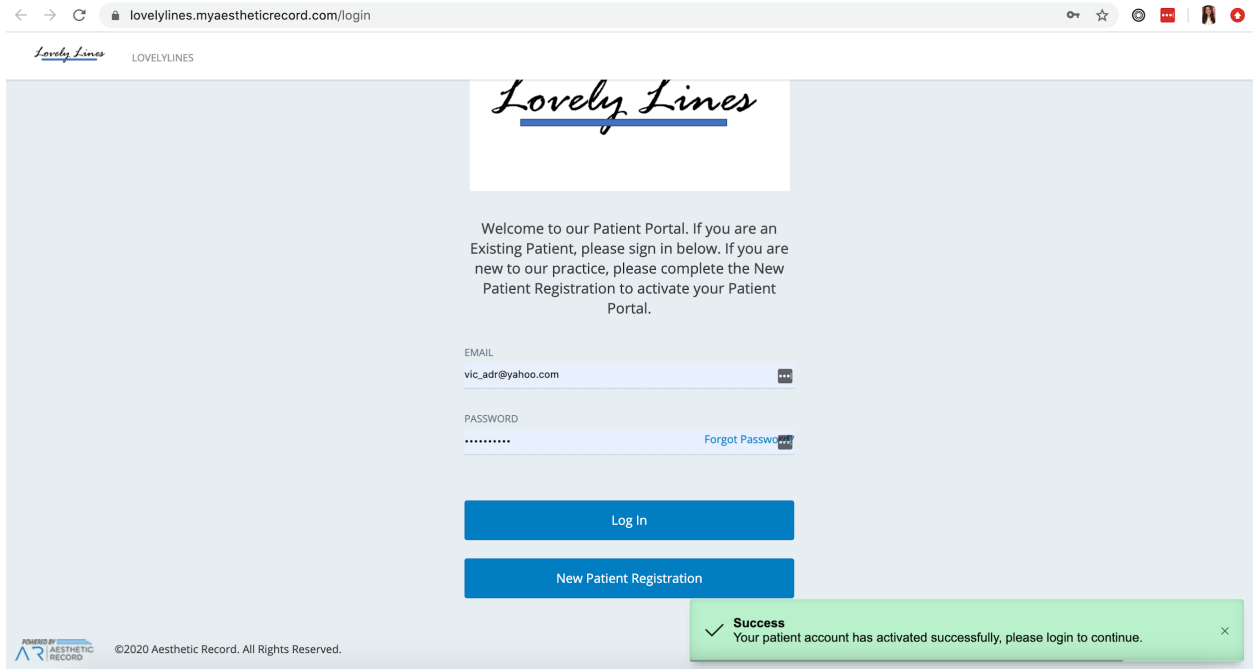
Once you have done this, you will be able to login and complete any paperwork required before your appointment. See you soon!

If for any reason you are unable to click above, you can paste the link below in your browser:
<https://lovelylines.myaestheticrecord.com/activate/GWe46243Enj4pGtpmodZ6IRzz8VAKA>

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Once you hit "activate your account", it will take you back to the patient portal login screen. Where you can enter your credentials and hit login.



Once the patient profile is active you can login to complete forms.

2. Complete the Forms via the Patient Portal

Log in to your patient portal account. On the left side, click on the pre-treatment instructions that you need to read, questionnaires that you have to complete, and consents that you're required to sign prior to your visit.

Once you're done, your provider can view all of the documents that you have completed!